

**CAMP LEJEUNE  
OFFICERS' SPOUSES' CLUB (OSC)**

**CONSTITUTION**

**Article I - Name**

The organization shall be known as the Camp Lejeune Officers' Spouses' Club, hereafter referred to as the "OSC."

**Article II – Purpose**

Within the regulations and policies of Marine Corps Installations – East, Marine Corps Base, Camp Lejeune, the purpose of the OSC shall be to unite members in social, cultural, and fundraising activities; to foster acquaintances, cooperation and productive interests in the community and to provide needed services and facilities.

This organization adheres to the Internal Revenue Code 501(c)(4), a federal tax-exempt status of a private organization (or the corresponding provision of any future United States revenue law).

**Article III- Qualifications of Membership**

*Section 1* – Membership is open to all spouses of active duty and retired officers and to surviving spouses living in the greater Camp Lejeune, New River Air Station and Cherry Point Air Station areas.

*Section 2* – Membership is also open to the following individuals:

- a. Active duty and retired officers who are stationed at Camp Lejeune, New River Air Station or Cherry Point Air Station;
- b. Spouses of all Officers TAD to Camp Lejeune, New River Air Station or Cherry Point Air Station;
- c. GS 7-15 or equivalent civilian employees who work at Camp Lejeune, New River Air Station or Cherry Point Air Station;
- d. Spouses of GS 7-15 or equivalent civilian employees who live in the Camp Lejeune, New River and Cherry Point areas; and
- e. Adults who are bona fide dependents and who reside within the sponsoring officer's household Spouses of all Officers TAD to Camp Lejeune, New River Air Station or Cherry Point Air Station.

*Section 3* – Membership of civilian employees and spouses of civilian employees in Section 2 above is limited to not more than one-third of total membership strength.

*Section 4* - No person applying for membership shall be discriminated against because of race, color, creed, sex, age, disability, national origin, sexual orientation, or otherwise subjected to unlawful discrimination.

*Section 5* – Membership in the OSC does not confer the privileges of using Camp Lejeune Special Services facilities unless authorized in their own right.

**Article IV – Organization**

*Section 1* - The OSC General Board shall govern the affairs of the OSC.

- a. The OSC General Board shall consist of: the Honorary President, Advisors, Elected Officers, Major Command Representatives (Unit Representatives), O6 Command Representatives and Appointed Chairpersons.
- b. Officers shall be installed at the last Elected Board meeting of the current term, to serve a one-year term.
- c. The OSC General Board shall determine the procedure and dates of elections.

**Article V - Meetings and Quorum**

*Section 1* - At the last Elected Board meeting of the current term, the report of the outgoing President shall be made, and the new officers shall be installed.

*Section 2* - The President may call other meetings of the OSC General Board at such times as may be deemed appropriate.

*Section 3* - At any OSC General Board or special meeting, five percent (5%) of the general membership shall constitute a quorum.

*Section 4* - At a publicized OSC general meeting (general membership invited) a quorum shall be those members present or by proxy.

#### **Article VI - Amendments**

This Constitution may be amended at any general meeting of the OSC membership (or by ballot) by a two-thirds vote, provided:

- a. The General Board approved the proposed amendment with majority vote, where a quorum is present;
- b. The proposed amendment was submitted in writing to the general membership thirty days prior to voting.

Before going into effect, the amendment must be approved by the Commanding General of Marine Corps Installations – East, Marine Corps Base, Camp Lejeune.

#### **Article VII - Assets**

In the event of the dissolution of the OSC for any reason, any residual assets shall be turned over to the Navy-Marine Corps Relief Society. An adequate cash balance will be maintained to assure, at all times, settlement of required reimbursements to appropriated funds and prompt payment of dealers' bills. A one to one ratio of cash value available to current liabilities will be maintained. Individual members of OSC are by virtue of membership alone personally liable if OSC assets are insufficient to discharge all liabilities. North Carolina law will govern the liability determination.

#### **Article VIII – Liability and Responsibility**

*Section 1* - Will provide third party personal injury liability insurance to protect the United States against liability arising out of or incident to the OSC activities or use of facilities or equipment incident thereto

*Section 2* - OSC members will obtain background checks for any employees or volunteers that have contact with children under the age of 18 in DOD operated, contracted, or community based programs.

*Section 3* - The OSC shall comply with applicable fire and safety regulations; environmental laws, local, state, and Federal tax codes, and any other applicable statutes or regulations.

#### **Article IX- Parliamentary Authority**

Robert's Rules of Order, Current Edition, shall govern the procedure of all business unless otherwise specified.