

**CAMP LEJEUNE**  
**OFFICERS' SPOUSES' CLUB**  
**BY-LAWS**

## CAMP LEJEUNE OSC BY-LAWS

### Article I- General Board Members

#### **Section 1 - Advisors**

- A. The Honorary President of the OSC General Board shall be the spouse of the senior General Officer serving aboard Camp Lejeune.
  - a. In the event the Honorary President is unable to fulfill the role, she/he may appoint a spouse of a General Officer serving aboard Camp Lejeune for a period of time agreed on by both parties
  - b. In the event the senior General Officer is unmarried, that General Officer shall appoint the Honorary President from the spouses of General Officers serving aboard Camp Lejeune
  - c. The Honorary President shall be a non-voting member of the General Board.
- B. A minimum of two General Officer Advisors shall serve on the General Board and shall be appointed by the Honorary President from the spouses of the General Officers.
  - a. In the event an Advisor is unable to fulfill her/his duties for the OSC year, the Honorary President may appoint another Advisor from the spouses of the General Officers residing at Camp Lejeune
  - b. The Advisors shall provide guidance to the OSC as requested and appropriate.
  - c. The Advisors shall be non-voting members of the General Board.
  - d. There is a standing invitation for any of the General Officer Spouses residing at Camp Lejeune to attend and participate in the OSC Board meetings.

#### **Section 2 - Elected Officers shall include:**

President	Treasurer	1 <sup>st</sup> Vice President
Secretary	2 <sup>nd</sup> Vice President	Parliamentarian

- A. Elected Officers shall be the spouses of active duty officers. Spouses must reside in the Camp Lejeune area. Candidates for the office of President must be the spouse of an active duty officer stationed aboard Camp Lejeune.
- B. Candidates for the office of President, 1st Vice President, 2<sup>nd</sup> Vice President, and Parliamentarian shall have had a minimum of one year experience on any Officers' Wives'/Spouses' Board.
- C. Elected Officers shall serve for one year.
- D. Elected Officers shall be voting members of the OSC General Board, except the Parliamentarian and the President. The President shall vote only in case of a tie.
- E. Officers are elected by the general membership of the OSC.
- F. In the event an elected officer is unable to fulfill the term, the President will appoint a replacement with the concurrence of the General Board.

### **Section 3 - Major Command Representatives:**

- A. Shall be the spouses of active duty officers serving one of the major commands at Camp Lejeune: II MEF, 2d Marine Division, 2d MLG, MCI-East and MARSOC.
- B. Must be an OSC member.
- C. Shall be appointed by the Advisor of the respective major commands, and shall serve for a term of one year. In the event a major command representative is unable to fulfill that term, a new representative shall be appointed by the Advisor of the respective major command and shall notify the President and the 1st Vice President.
- D. Additionally, all 0-6 level commands and equivalent, are invited to represent their respective commands as Command Representatives. The representative shall be the Commanding Officer's spouse unless otherwise designated/appointed by the Commanding Officer's spouse. The command representative must be an OSC member.
- E. All major command/command representatives shall attend monthly General Board meetings as voting members.

### **Section 4 - Committee Chairpersons shall include:**

Advertising Chairperson	Newsletter Chairperson
Charitable Distributions Chairperson	Publicity Chairperson
Community Outreach Chairperson	Reservations Chairperson
Historian Chairperson	Scholarship Chairperson
Hospitality Chairperson	Ways and Means Chairperson
Membership Chairperson	Webmaster
Event Coordinators	

- A. Committee Chairpersons shall be appointed by the nominating committee to serve for a term of one year. In the event that any positions are unfilled at the beginning of the new term, the newly elected President shall appoint the unfilled positions.
- B. Committee Chairpersons shall be voting members of the General Board.
- C. Committee Chairpersons shall attend all General Board meetings.
- D. In the event a Chairperson becomes unable to serve, the President shall appoint a replacement for the remainder of the term with concurrence of the Elected Board.
- E. Committee Chairpersons are encouraged to solicit OSC members to their committee, excluding the General Board, in an effort to extend OSC outreach and to provide an opportunity for familiarity with the working OSC. Committee members shall meet with the chairperson, but not attend General Board Meetings .
  - a. Each Committee Chairperson may elect to designate a co-chair.
  - b. Committee Co-Chairpersons shall be recommended to the OSC Elected Board by the Committee Chairperson to serve for a term of one year. In the event that any positions are unfilled at the beginning of the new term, the newly elected President may appoint the unfilled positions.
  - c. Committee Co-Chairpersons are not required to attend meetings and shall be non-voting members of the General Board except in absence of the Chairperson and then they are voting members.

- d. In the event a Co-Chairperson becomes unable to serve, the Committee Chairperson or President shall appoint a replacement for the remainder of the term, with the approval of the OSC Elected Board.
- e. Co-Chairpersons work with Chairpersons to insure that all responsibilities of those committees are fulfilled.
- f. All event coordinators will serve on the General Board as voting members.

## **Section 5 -Liaisons**

Marine Corps Community Services (MCCS) Liaison  
 New River Officers' Spouses' Club Liaison (NROSC)  
 Navy Officers' Spouses' Club Liaison (NOSC)  
 Retired Wives Representatives

- A. The Director of MCCS may appoint a representative from MCCS to the OSC General Board. This individual attends General Board meetings and enters into discussion, but does not have a vote. The MCCS Liaison is an honorary member of the Camp Lejeune Officers' Spouses' Club.
- B. The President or Advisor of the NROSC may appoint a liaison from the NROSC to the OSC General Board. This individual attends the General Board meetings and enters into discussion, but does not have a vote. The NROSC Liaison is an honorary member of the Camp Lejeune Officers' Spouses' Club. The purpose of this position is to exchange the calendar of events between the two clubs in order to provide collateral support of fundraising events.
- C. The President or Advisor of NOSC may appoint a liaison to the OSC General Board. This individual attends the General Board meetings and enters into the discussion, but does not have a vote. The NOSC Liaison is an honorary member of the Camp Lejeune Officers' Spouses' Club. The purpose of this position is to enhance communication, including the exchange of the calendar of events between the two clubs in order to provide collateral support of social and fundraising events.
- D. The President or Advisor of the Retired Wives Club may appoint a liaison to the OSC General Board. This individual attends the General Board meetings and enters into the discussion, but does not have a vote. The Retired Wives Liaison is an honorary member of the Camp Lejeune Officers' Spouses' Club. The purpose is to enhance communication, including the exchange of the calendar of events between the two clubs in order to provide collateral support of social and fundraising events.

## **Article II - Duties of Elected Officers**

**ALL ELECTED OFFICERS MUST SIGN AN OSC ELECTED BOARD CONTRACT AT THE BEGINNING OF THE TERM.**

### **Section 1 - President**

- A. The President calls and presides at the meetings of the OSC General Board as well as a monthly Elected Board meeting.
- B. As presiding officer of the General Board, votes only in case of a tie.
- C. Is informed of all committee meetings and may sit on all General Board Committees.
- D. Is authorized to sign checks.
- E. Serves as liaison between OSC and the Officers' Club Advisory Board and other organizations as required.

- F. Shares dates and information of events with the NOSC President and NROSC President.
- G. Appoints any committee chairpersons or representatives she/he deems necessary. Removes or replaces any committee chairpersons or representatives she/he deems necessary, with the concurrence of the Elected Board.
- H. Oversees the functioning of all OSC activities, including but not limited to, all legal matters
- I. Maintains working relationship with MCCA to include contact information of the Elected Board, notifying any changes in the Elected Officers, fundraisers, and ensures MCCA receives completed waivers of liability signed by all members all the Elected and General Boards.
- J. Is required to keep MCCA file updated at all times and seeks base authorization for fundraising events, and notifies MCCA if fundraising events exceed \$1,000.
- K. Ensures that speakers, entertainers or presenters brought onto the base for OSC functions are cleared by Marine Corps Community Services (MCCA).
- L. Shall be bonded.
- M. Is an authorized co-signer on all personal reimbursements checks written in amounts totalling over \$100.00.
- N. Is custodian of the OSC office key and maintains and organizes inventory and OSC property.

## **Section 2 - 1st Vice President**

- A. Is Chairperson of the Programs Committee.
- B. Works with Group Representatives to facilitate booking contracts for luncheons, as well any contracts needed for Board or Committee meetings.
- C. Succeeds to the presidency in the absence of the President.
- D. Oversees Programs including Sub Clubs and advises Group Representatives.
- E. Organizes and oversees the Welcome Aboard and Joint Luncheon (during year that it falls to Camp Lejeune).
- F. Responsible for communicating to the Elected Board, on a monthly basis, the progress and happenings of committees meetings under his/her scope.

## **Section 3 - 2nd Vice President**

- A. 2<sup>nd</sup> Vice President oversees all fundraising activities.
- B. Is responsible for overseeing a coordinator for each fundraising event.
- C. Is responsible for coordinating Team Building activity for the General Board in August.
- D. Organizes and oversees holiday decorating of the Officers' Club for the holidays.
- E. Responsible for communicating to the Elected Officers, on a monthly basis, the progress and happenings of committees meetings under his/her scope.
- F. OSC fundraising events will not compete with MCCA revenue generating businesses.
- G. OSC will not sell or distribute alcohol without forwarding a request to the MCCA Private Organization Program Coordinator for Base approval

#### **Section 4 - Secretary**

- A. Secretary maintains records according to the by-laws and the Standing Rules.
- B. Records and files minutes of all General Board OSC meetings and provides copies of the minutes to all the General Board members no later than a week after the Board meeting.
- C. Ensure a Waiver of Liability and Assumption of Risk Agreement is signed by each club member. Retain a copy of the waiver in the organization official file subject to audit. Provide a copy of the waiver for each member of the General board to MCCS Private Organization Coordinator.
- D. Files all special and year-end reports, as well as any Board Member documentation or pledges.
- E. Conducts the correspondence and maintains all the records of the same, including but not limited to, all thank you correspondence.
- F. Responsible for stationery, business cards, and name placards, and ensures inventory is stocked and maintained at the start of the new term and throughout.
- G. Publishes such reports as the President may direct.
- H. Keeps a checklist that all binders have been presented during turnover or receives those binders that cannot be turned over.
- I. Checks mail twice a week at minimum, and notifies receiver of incoming mail immediately upon receipt.
- J. Is the primary key holder for the mailbox and timely delivers mail to the OSC file box after receipt.
- K. Keeps Board roster current and provides a Sign in Sheet at all Board and Committee meetings. Ensures sign in sheet lists voting and nonvoting members.
- L. Ensures prior month's Board minutes are approved at each Board meeting.
- M. Responsible for communicating to the Elected Board, on a monthly basis, the progress and happenings of committees meetings under his/her scope.

#### **Section 5 - Treasurer**

- A. Is Chairperson of the Finance Committee and will hold a quarterly meeting with the Finance Committee.
- B. Responsible for submitting Budgets and Financial Report at monthly OSC General Board meetings.
- C. Is custodian of all OSC funds and as such:
  - a. 1. Is the primary check signer.
  - b. 2. Pays all bills.
  - c. 3. Keeps accurate records of all financial transactions of the OSC treasury.
  - d. 4. Is an authorized user of the OSC debit card.
- D. Selects, with the approval of the President, a financial auditor and maintains communication with the auditor.
- E. Submits an Auditor's Financial report for the OSC General Board annually for all financials recorded FY 1 June to 31 May, or if the office of the Treasurer is vacated for any reason, submits an audit to date. When gross annual revenues are in excess of \$2,500, the OSC will be responsible for providing MCCS with an independent

audit no later than 60 days after the end of the fiscal year. .

- F. Creates an online payment link for special events as needed and shares link with reservations.
- G. Shall be bonded.
- H. Ensures that liability insurance and bond to protect against loss of funds by any means covers all OSC money custodians.
- I. Responsible for communicating to the Elected Board, on a monthly basis, the progress and happenings of committees meetings under his/her scope.
- J. Shall be the key holder for the second key to the OSC mailbox.
- K. Ensures income from the OSC or its activities shall not accrue to individual members of the OSC except through wages and salaries as employees of the OSC or as an award recognition for services rendered to the OSC or military community.
- L. Ensures that all personal reimbursement checks over \$100 have two signatures, one being the treasurer and the other being the President.

### **Section 6 - Parliamentarian**

- A. Is Chairperson of the Nominations Committee and By-laws Committee.
- B. Interprets the Constitution and Bylaws and serves in an advisory capacity for amendments pertaining to either.
- C. Advises the OSC on points of order, according to Robert's Rules of Order.
- D. Tabulates all votes of the OSC General Board at monthly membership meetings or via email.
- E. Obtains biographies of the election nominees to be published in the newsletter that includes the ballot.
- F. Responsible for tallying votes from ballots for the Elected Board positions.
- G. Is not a voting member of the General Board.
- H. Responsible for communicating to the Elected Board, on a monthly basis, the progress and happenings of committees meetings under his/her scope.
- I. Responsible for presenting the draft of the Bylaws to the General Board via email 30 days prior to the April General Board meeting.

### **Article III - Duties of Appointed Chairpersons and Co-Chairpersons**

#### **ALL CHAIRPERSONS AND CO-CHAIRPERSONS MUST SIGN AN OSC GENERAL BOARD CONTRACT AT THE BEGINNING OF THE TERM.**

### **Section 1 - Advertising Chairperson**

- A. Shall conduct the first committee meeting at the beginning of the term to ensure Welcome Aboard preparation is underway.
- B. Works with Newsletter and Membership Chairpersons in soliciting and contracting for advertising.
- C. Works with Membership Chairperson to qualify advertisers for OSC member discounts.

- D. Submits all money to the Treasurer and is responsible for billing and collecting advertising fees and ensuring that contracted advertising is placed in OSC publications.
- E. Solicits and contracts advertising for all OSC publications, and obtains approval by the Elected Board.
- F. Prepares a rate schedule based on total year's cost of printing and mailing of newsletter, membership directory and other publications as directed by the General Board.
- G. Delivers ad copies to clients to ensure satisfaction.
- H. Advises Secretary and Treasurer of rate changes for update or inclusion to the Standing Rules.

## **Section 2 - Charitable Distributions Committee Chairperson.**

- A. Reports directly to office of the President.
- B. Responsible for recruiting and vetting worthy charities that need support .
- C. Provides application materials for Charitable Distributions posted on the website. Makes a special request form available throughout the year or qualified applicants.
- D. Places free ads in the local media.
- E. Notifies applicants via email that the application is accepted.
- F. Is responsible for reporting at the May General Board meeting, the allocation of funds among the charities vetted for support by the committee.
- G. Distributes funds during May reception or via certified mail.
- H. Sets the deadline for applications to be postmarked no later than March 15th.
- I. All requests must be presented to the Charitable Distributions Committee for consideration.
- J. May bring special requests, as approved by the Charitable Distributions Committee, to the General Board for approval the distribution of funds at any time.
- K. Responsible for publicizing OSC charitable distributions via the OSC Newsletter, Facebook and local publications.
- L. Is responsible for coordinating with the Scholarship Chairperson, the Fall and Spring Craft Fair Bake Sale to include securing baked goods and staffing the table
- M. Responsible for planning and hosting a reception with Scholarship chairperson for presentation of awards for scholarship and charitable distributions recipients in May.

## **Section 3 - Community Outreach Chairperson**

- A. Responsible for non-monetary assistance to the community.
- B. Is responsible for the coordination of a minimum of three (3) Community Outreach activities, which shall be approved by the General Board at the September Board meeting.

## **Section 4 - Group Representatives**

- A. Endeavor to accurately represent the respective Group to the OSC, and vote to represent the group accordingly.



- B. Coordinates with the 1<sup>st</sup> Vice President on programs and responsibilities.
- C. Organizes one monthly OSC luncheon per year.
- D. Coordinates with Hospitality Chair and Membership Chair regarding outreach to the group membership.
- E. Disseminates information from the OSC to the respective Group via newsletter or other means.

### **Section 5 - Historian**

- A. Photographs current scholarship recipients for the local newspapers, Officers' Club media outlets.
- B. Photographs and documents each OSC event for display in the scrapbook or the OSC newsletter if necessary. The Historian works, in conjunction with the Webmaster, to upload photographs to the OSC Website and/or Facebook page. In the event the Historian is not able to attend an event or sub club to take photographs, she/he will then appoint a member to do so.
- C. Responsible for coordinating photography at events, luncheons, sub clubs, Community Outreach events, and any other OSC event, and are responsible for collecting and posting those photographs.
- D. Responsible for creating an annual scrapbook to be completed by the turnover luncheon.
- E. Works with the Hospitality Committee and Programs Committee in order to coordinate event photography.
- F. Shares images with Publicity Chairperson.

### **Section 6 - Hospitality Chairperson**

- 1. Serves as a point of contact for newcomers and is a greeter at all OSC events.
- 2. Is responsible for the monthly evening O'Club get togethers and ensures tables are available for passing information at upcoming OSC events.
- 3. Attends all OSC functions to assist Reservations Chair in welcoming members and newcomers to events.

### **Section 7 - Membership Chairperson**

- A. Keeps accurate count and up-to-date alphabetical file of all members, and supplies current list to Reservations Chairperson for events and Parliamentarian for election purposes.
- B. Is responsible for the OSC Directory, including compilation, publication and distribution, and may designate a Directory Coordinator, who does not sit on the General Board or attend OSC General Board meetings.
- C. Receives all membership forms and forwards all monies received to the OSC Treasurer.
- D. Coordinates with the Advertising Chairperson to ensure ads are correctly placed into the OSC directory.
- E. Is responsible for notifying the Hospitality Chairperson, the Reservations Chairperson and Group Representatives of members who are new to the Camp Lejeune area.
- F. Is responsible for sending the new member approved Welcome Letter which shall include the name and number of the respective Unit Reps.
- G. Is responsible for sending the contact information of new members to the general membership.
- H. Is responsible for sending information to membership as approved by the President.
- I. Makes Membership forms available at each OSC function.

### **Section 8 - Newsletter Chairperson**

- A. Is responsible for the compiling, editing, publishing and electronic distribution of the monthly OSC newsletter, with review and approval by an OSC Advisor and the OSC President prior to distribution.
- B. Coordinates with Advertising Chairperson to ensure that ads are placed correctly in the OSC newsletter.
- C. May designate a staff to include Assistant Editor.

### **Section 9 - Publicity Chairperson**

- A. Designs flyers and all advertising materials for the OSC, with approval from the Elected Board.
- B. Responsible for creating the Welcome Aboard booklet in conjunction with 1<sup>st</sup> Vice President.
- C. Assists Unit Reps with designs for monthly luncheon poster.

### **Section 10 - Reservations Chairperson**

- A. Is responsible for handling all aspects of reservations for OSC functions, including collecting reservations from the online reservation link, PayPal, Blue Box and OSC PO Box via the Secretary.
- B. Advises the event coordinator on the number of reservations received via paper and online reservation link..
- C. Works with Membership Chairperson to track members versus non-members attending luncheons.
- D. Welcomes members to luncheons, and other OSC events.
- E. Responsible for creating name tags, which are used for all events throughout the year.

### **Section 11 - Ways and Means Chairperson**

- A. Duties include the purchase and sale of signature items as approved by Elected Board.
- B. Ensures all monies collected are given to the Treasurer for deposit into the Philanthropic Fund.

### **Section 12 - Scholarship Committee Chairperson**

- A. Reports directly to the President.
- B. Is Chairperson of the Scholarship Committee and votes only in case of a tie on that committee.
- C. Ensures publication of scholarship availability via free local media, OSC FB page and Newsletter..
- D. Ensures applications are made available in the timeframe determined by the committee.
- E. Ensures the Treasurer is provided with adequate documentation of selected individuals.
- F. Is Responsible for maintaining the confidentiality and integrity of all application materials.
- G. Schedules a committee meeting mid April to select recipients.
- H. Is responsible for reporting at the May General Board meeting, the allocation of funds among the scholarship recipients as determined by the committee.

- I. Is responsible for coordinating with the Charitable Distribution Chairperson, the Fall and Spring Craft Fair Bake Sale to include securing baked goods and staffing the table.
- J. Responsible for planning and hosting a reception with the Charitable Distribution Chairperson for presentation of awards for scholarship and charitable distributions recipients in May.
- K. Shall select scholarship recipients, and determine scholarship values.
- L. Ensures that the scholarship awarded to the senior applicant, from Lejeune High School, with the highest total score is designated as the Hazel Smith Honorary Scholarship.
- M. Makes recommendations to the General Board concerning changes to the application and/or scoring process, as well as changes to eligibility requirements.
- N. Must ensure all applicants meet the criteria for eligibility:
  - a. Must be a military spouse or high school senior graduation in the spring, whose sponsor of any rank is one of the following:
    - i. Active duty military personnel currently assigned to Camp Lejeune.
    - ii. Active duty military personnel currently fulfilling an unaccompanied PCS tour and whose last accompanied duty station was in the Camp Lejeune area, within 60 miles of Marine Corps Base Camp Lejeune.
    - iii. Retired or deceased military personnel whose last active duty station was in the Camp Lejeune area, within 60 miles of Marine Corps Base Camp Lejeune .
  - b. Must be attending an accredited two or four year college/university.
  - c. All qualified applicants will be considered, provided they properly complete the application procedures.
- O. Ensures that at least one scholarship is awarded to a qualifying senior from Lejeune High School.

**Section 14 - Webmaster**

- A. Oversees OSC webpage and Facebook page.
- B. Updates webpage and Facebook page as needed and performs necessary maintenance.

**Article IV - Standing Committees. Committees seated per the request of the Chairperson.**

**Section 1 - By-Laws Committee**

- A. The purpose of this committee is to review and draft any changes, additions, or clarifications to the By-Laws.
- B. By-Laws shall be reviewed annually. The Parliamentarian will chair this committee. The OSC President, an OSC Advisor and two (2) other General Board members will participate in the review.

**Section 2 - Charitable Distributions Committee**

- A. The purpose of this committee is to review all accepted applications of charities that have applied for aid and

create a proposal for distribution, voted on by the General Board as needed.

- B. Anyone who works for an organization, that may be charitably supported by OSC, may not serve on this committee to prevent conflict of interest concerns.

### **Section 3 - Finance Committee**

- A. The purpose of this committee is to plan and submit yearly estimated budgets to the OSC General Board and make timely recommendations for modifications in the budget to the Board.

### **Section 4 - Ad Hoc Committee**

- A. This committee is formed by the recommendation of the President or other Elected board Member approved by the President, for a specific task or objective. This committee can then be dissolved at the completion of that task or objective.
- B. Will fulfill the responsibilities of the committee chair as directed by the President or Elected board Member that oversees the committee.
- C. Will attend monthly Board meetings and report to the OSC Board at times requested by the President.

### **Section 5 - Nominations Committee**

- A. This committee presents a slate of candidates to the General Board via email at least 14 days prior to the Election, which shall be held no later than the last day of April.
- B. Is responsible for tabulating ballots for the election with the President and an Advisor.

### **Section 7 - Scholarship Committee**

- A. The purpose of this committee to annually award scholarships, in the spring, to qualified military spouses and qualified seniors graduating during the current board year.
- B. Scholarships will be awarded for academic excellence and merit, as funds permit based on the qualifications as stated in the Standing Rules.
- C. No family member of a high school senior or applying spouse may sit on the committee.

### **Article V - Philanthropic Fund**

- A. All monies raised via fundraising events will be deposited into the Philanthropic Fund. This fund shall be divided 50% for Scholarship Distribution and 50% for Charitable Distribution.
- B. 10% of the 50% allotted to Charitable Distribution shall be reserved for distribution in the Fall of the next fiscal year, and shall be voted for release by the General Board as needed.
- C. Funds for distribution shall be voted for release during the May General Board meeting.
- D. Funds shall be maintained by the Treasurer.

### **Article VI - Childcare Reimbursement**

The OSC will pay childcare expenses incurred for the OSC General Board members during the regular monthly OSC

General Board Meeting and for Standing Committee Meetings. The reimbursement rate for childcare may not exceed the hourly rate at the CDC.

### **Article VII – Amendments**

The By-Laws may be amended at any meeting of the OSC General Board by a two-thirds vote (that is, two-thirds of the votes cast) a quorum being present, provided the amendment was submitted in writing to the General Board at the previous General Board meeting. Prior to going into effect, the amendment must be approved by the Commanding General of Marine Corps Installations-East, Marine Corps Base, Camp Lejeune.

### **Article VIII- Standing Rules**

**Section 1** - No Standing Rule shall be in order if it conflicts with the existing Constitution or Bylaws.

**Section 2** - Standing Rules may be adopted without previous notice by a majority vote at any meeting of the General Board.

**Section 3** – In the event that a Board member will be absent from a monthly Board meeting, that member shall appoint a committee member to attend the meeting in their place, or submit a general proxy vote to the President via email at least one day prior to the meeting. Should circumstances require, it is appropriate that an electronic vote, via e-mail, be conducted. A quorum is required for a valid vote as outlined in the Constitution. Such a vote will be determined and verified by the Parliamentarian and one elected board member.

